

**GOVERNMENT OF TELANGANA
MEDICAL & HEALTH SERVICES RECRUITMENT BOARD**

NOTIFICATION NO.05/2024, DATED:24.9.2024

**PHARMACIST- GRADE-II
(GENERAL RECRUITMENT)**

1. Applications are invited from qualified persons online on Board's website (<https://mhsrb.telangana.gov.in>) for the posts of Pharmacists Grade-II under various departments of Government of Telangana.

(1.1) ONLINE application will be enabled from **5.10.2024**

(1.2) Last date for submission of ONLINE application is **5.00 pm on 21.10.2024**.

(1.3) Applicants can edit their applications between 10.30 AM on **23.10.2024 to 5.00 PM on 24.10.2024**.

(1.4) The date of examination (Computer Base Test) is **30.11.2024**

(1.5) Applications submitted online only will be accepted.

2. The details of posts, vacancies and scale of pay are as follows:

Post Code	Department	No. of Vacancies
01	Director of Public Health and Family Welfare /Director of Medical Education	446
02	Telangana Vaidya Vidhana Parishad	185
03	MNJ Institute of Oncology and Regional Cancer Centre	2
	Total	633

(2.1) The zone-wise break-up of vacancies is given at **Annexure-I**

(2.2) The scale of pay associated with these posts is **31,040 – 92,050**.

(2.3) **The number of vacancies is subject to variation on intimation being received from the department concerned. Addition or deletion of vacancies, if any, can be done up to the declaration of result.**

(2.4) The carried forward vacancies are brought forward from previous recruitments. Selection/Appointment to such vacancies will be made first before the fresh vacancies.

3. **SELECTION PROCEDURE** (G.O.Ms.No.59, HM&FW (B) Dept., Dated:7.6.2022 & G.O.Ms.No.60, HM&FW (B) Dept., Dated:7.6.2022)

(3.1) Applicants will be selected based on 100 points of which:

(3.1.1) Maximum of 80 points will be awarded for percentage of marks obtained in written examination (Computer Based Test).

(3.1.2) Maximum of 20 points will be awarded for service in state government hospitals/ institutions/ programmes on contract/outsourced basis.

(3.2) Maximum of 20 points shall be awarded for the service in state government hospitals/ institutions/ programmes for both contract and outsourced employees as detailed below:

(3.2.1) 2.5 points per 6 months for service rendered in tribal areas.

(3.2.2) 2 points per 6 months for service rendered in other than tribal areas.

(3.2.3) Points to be given for only completed 6 months.

(3.3) Points shall be awarded for service (contract/outsourced) rendered in state government hospitals/ institutions/ programmes as per certificates issued by competent authority (**Details of competent authorities are given at Annexure-II**).

(3.4) The applicants seeking experience certificates should apply to respective competent authority. After obtaining the experience certificate, the candidate should apply online for these posts. They should upload this experience certificate while applying online for the above posts.

(3.5) Points for contract/outsourced service rendered shall be awarded only for service in the same category of post for which application is made. (For example, if a candidate has applied for Staff Nurse post, she will not be given weightage for previous service rendered on contract/outsourced as ANM, even though she has qualification to be eligible for Staff Nurse).

(3.6) The proforma of application for seeking experience certificate is appended as **Annexure III.A**. The proforma in which the experience certificate shall be issued by respective competent authorities are appended as **Annexures III-B & III-C**.

(3.7) **Experience certificates other than those issued in formats specified at Annexure III-B / III-C will not be taken into consideration.**

(3.8) Date of notification shall be cut off date for calculating the weightage marks and competent authorities shall issue the experience certificates accordingly.

(3.9) If more than one applicant scores same marks, then the person with higher age will be assigned better rank. If more than one candidate has same marks and same date of birth, then the percentage of marks obtained in qualifying examination will be taken into consideration for awarding the rank.

4. Merit list will be displayed on the Board's website.
5. Before applying for the posts online, applicants are requested to keep the soft copy (PDF) of the following documents ready for uploading:
 - i. Aadhaar Card
 - ii. SSC or 10th class Certificate (for date of birth proof)
 - iii. Consolidated marks memo of concerned degree
 - iv. Concerned Degree Certificate
 - v. Registration Certificate issued by Pharmacy Council of Telangana
 - vi. Experience Certificate of contract/ outsourced service in state government hospitals/ institutions/ programmes (if applicable)
 - vii. Study Certificate (1st to 7th class) for claiming local status
 - viii. For candidates who have not studied in any school, "Residence Certificate" issued by competent authority of Telangana Government (corresponding period of 1st to 7th class study) for claiming local status in the proforma prescribed by the government (**Annexure.IV.D**)
 - ix. Community Certificate (SC/ST/BC) issued by the competent authority of Telangana Government (as applicable)
 - x. Latest 'Non-Creamy Layer' Certificate in case of BCs issued by the competent authority of Telangana Government in Form VII.B (proforma given at **Annexure.IV.A**)
 - xi. Latest 'Income and Asset Certificate' for applicants claiming EWS Reservation issued by the competent authority of Telangana Government (Proforma given at **Annexure IV.B**)
 - xii. Sports certificate issued by competent authority for applicants claiming reservation under meritorious sports persons category (proforma are given at **Annexure IV.C**)
 - xiii. SADAREM certificate for applicants claiming PH reservation
 - xiv. Service certificate for Ex-Servicemen claiming age relaxation
 - xv. Service certificate for NCC Instructor claiming age relaxation
 - xvi. Service certificate for in-service (regular) applicants claiming age relaxation
 - xvii. Applicant's Photograph Jpg/Jpeg/png
 - xviii. Applicant's signature Jpg/Jpeg/png

6. The applicants who possess requisite qualification should apply online after satisfying themselves about the terms and conditions of this recruitment.

7. **EDUCATIONAL QUALIFICATIONS:**

(i) Must possess any one of the following qualifications as on the date of notification:

- (a) D.Pharmacy
- (b) B.Pharmacy
- (c) Pharm.D

(ii) Must be registered with Telangana Pharmacy Council.

(However, applicants can register their certificates with Telangana Pharmacy Council as on date of their application and should upload this certificate online).

8. **EQUIVALENT QUALIFICATION:** At the time of verification of certificates, if it is noticed that any applicant who possesses a qualification other than requisite qualification and claims that said qualification is equivalent to the requisite qualification, the matter shall be referred to an 'Expert Committee' constituted by the Board and the Board will take a decision based on the report of the 'Expert Committee'.

9. **AGE:** The applicants should possess a minimum age of 18 years and cannot exceed maximum age of 46 years. The age is reckoned as on **01/07/2024** (Rule-12(1)(a)(v) of State and Subordinate Service Rules).

(Upper age limit of 46 years is considered as per G.O.Ms.No.30, General Administration(Ser.A) Dept., Dt:08/02/2024).

10. **AGE RELAXATIONS:** The upper age limit prescribed above is however relaxed in the following cases:

S. No.	Category of applicants	Relaxation of age permissible
1.	Telangana State Government Employees (Employees of TSRTC, Corporations, Municipalities etc. are not eligible).	Up to 5 Years based on the length of regular service.
2.	Ex-Servicemen	3 years & length of service rendered in the armed forces.
3.	N.C.C. (who have worked as Instructor in N.C.C.)	3 Years & length of service Rendered in the N.C.C.
4.	SC/ST/BCs &EWS	5 Years
5.	Physically Handicapped persons	10 Years

Note:

- (10.1) Provided that the persons referred to at S.No. 2 & 3 in the above table shall, after making deductions referred to in Sub Rule–12(c) (i) & (ii) of Telangana State and Subordinate Service Rules, not exceed the maximum age limit prescribed for the post.
- (10.2) The age relaxation for Ex-servicemen is applicable for those who have been released from armed forces other than by way of dismissal or discharge on account of misconduct or inefficiency.
- (10.3) Age relaxation for NCC Instructor: A person who was recruited as a whole-time Cadet Corps Instructor on or after the 1st January, 1963 on his discharge from the NCC either before or after expiry of the initial or extended tenure of his office in NCC having served for a period of not less than six months prior to his release from the NCC.
- (10.4) However, no person shall be eligible if he/she crossed 61 years of age (superannuation age) after availing of the eligible age relaxations as on 01/07/2024.

11. FEE:

- (11.1) **Online Examination Fee:** Each applicant must pay Rs. 500/- (Rupees Five Hundred Only) towards examination fees. There is no fee exemption under this category.
- (11.2) **Application Fee:** The applicant must pay Rs. 200/- (Rupees Two Hundred Only) towards application fee. However, the following categories of applicants are exempted from payment of application fee.
- (11.2.1) SC, ST, BC, EWS, PH & Ex-servicemen of Telangana State.
- (11.2.2) Unemployed applicants in the age group of 18 to 46 years of Telangana State.
- (11.2.3) **Note:** Applicants belonging to other states are not exempted from payment of Fee.
- (11.3) **Mode of Fee Payment:**
- (11.3.1) The fee is to be paid online through payment gateway duly following online instructions once the application form details are filled.
- (11.3.2) The fee once remitted shall not be refunded or adjusted under any circumstances. Failure to pay the Online Application fee and Examination/Processing fee, wherever applicable, will entail total rejection of application. If full payment of both Online Application fee and examination/processing fee (unless exempted) is not made, the application will not be accepted.

12. PROCEDURE FOR APPLICATION:

- (12.1) The application has to be made online on MHSRB website.
- (12.2) The applicants should upload all required certificates (original certificates have to be produced for verification at the time of scrutiny before finalizing the selection list).
- (12.3) Applications once submitted online shall be final.
- (12.4) Upon submission of online form, Reference ID Number will be generated. The same may be used for any future reference.
- (12.5) Applicant must compulsorily fill-up all relevant columns of the application form carefully. The applicant alone shall be responsible for information provided by them and decisions taken by Board based on the same.
- (12.6) Incomplete / incorrect application form will be rejected. The information if any furnished by the applicant subsequently in any form will not be entertained by the Board under any circumstances.
- (12.7) The applicant should not furnish any particulars that are false, tampered, fabricated, or suppress any material information while submitting online application. The applicant shall be liable for criminal action in such cases.

13. WRITTEN EXAMINATION

- (13.1) The examination will be Computer Based Test and will have 80 multiple choice questions and each question carry one mark.
- (13.2) The Computer Based Test will be held on **30.11.2024**
- (13.3) If the Computer Based Test is held in more than one session, then normalisation of the scores will be carried out. If the Computer Based Test is held in one session only, then there will be no normalization of scores.
- (13.4) The Key of the examination will be released and objections, if any, will be called for from the applicants online only. Any objections received otherwise will not be entertained. After examination of the objections by committee of experts, the key will be finalized. The marks for the deleted questions, if any, will be awarded to each candidate proportionately and the marks would be considered up to 3 (three) decimal figures, to determine the merit of the candidate. Objections on final key will not be entertained.
- (13.5) The question paper is set in English only.
- (13.6) The syllabus of the examination is given at **Annexure V**
- (13.7) Applicants have to download the hall-tickets online and the date on which downloading of hall tickets to be enabled will be notified.

(13.8) The examination centers will be at the following places:

- i. Hyderabad
- ii. Nalgonda
- iii. Kodad
- iv. Khammam
- v. Kothagudem
- vi. Sathupally
- vii. Karimnagar
- viii. Mahbubnagar
- ix. Sangareddy
- x. Adilabad
- xi. Nizamabad
- xii. Warangal
- xiii. Narsampet

14. RESERVATIONS: -

(14.1) The rule of reservation is applicable as issued by state government from time to time.

(14.2) Horizontal reservations for women will be followed in this recruitment, in terms of G.O.Ms.No.35 General Administration (Ser.D) Department Dated:13.2.2024.

(14.3) Reservation for BC-E group as per G.O.Ms.No.23, Backward Classes Welfare (C.2)Department, Dt. 07/07/2007, will be subject to the adjudication of the litigation before the Honorable Courts including final orders in Civil Appeal No:(a)2628-2637 of 2010 in SLP.No.7388-97 of 2010, dated 25/03/2010 and orders from the Government.

(14.4) The reservation for 'Meritorious Sports Persons' is applicable as per the amendments made to State and Subordinate Service Rules (G.O.Ms.No.107, General Administration (Ser.D) Dept., Dt. 27-07-2018) and G.O. Ms. No.5, YAT&C(Sports) Department, Dt. 14/05/2018, or as may be revised by the government from time to time. The proforma for obtaining sports certificates are given at **Annexure IV.C**

(14.5) **Economically Weaker Sections:** The EWS reservation is applicable as per G.O.Ms.No.243 & 244 GA(SER.D) Dept., Dt.24/08/2021.

(14.6) **Reservation for benchmark disabilities:**

(14.6.1) In terms of G.O.Ms.No.14 WCD & SC Dept., dated 25.4.2022, the posts notified herein are exempt from the following benchmark disabilities:

- (i) Blindness and low vision
- (ii) Autism, Intellectual Disability, Specific Learning Disability and Mental Illness
- (iii) Multiple Disabilities

- (14.6.2) The above categories of disabilities will be inter changed by providing 4% reservation to the said posts in favor of persons with the following disabilities:
- (i) Deaf and hard hearing (2% reservation at roster points 31 and 82)
 - (ii) Locomotor disability (2% reservation at roster points 6 and 56)
- (14.6.3) Physically Challenged applicants who are claiming reservations under Disability quota must note that they will be referred to State Medical Board (Appellate Medical Authority) after completion of certificate verification. The report of the Medical Board is final.
- (14.6.4) Request for re-medical examination by the State Medical Board (Appellate Medical Authority) for assessment of disability will not be entertained.
- (14.6.5) Guidelines for evaluation of various disabilities and procedure for certification are mentioned in G.O.Ms.No.31, WD, CW & (DW) Dept, Dt:01-12-2009.

15. COMMUNITY CERTIFICATE:

- (15.1) The applicants belonging to SC & ST are required to produce Community Certificate issued by the competent authority of Government of Telangana.
- (15.2) The applicants belonging to Backward Classes are required to produce Community Certificate (BC-A, BC-B, BC-C, BC-D & BC-E) issued by the Competent Authority of Government of Telangana obtained through Mee-Seva
- (15.3) The applicants claiming Backward classes reservation should produce “latest Non- Creamy Layer” certificate issued by competent authority of Telangana government. **If applicants fail to upload Non-Creamy Layer certificate, they will be treated as OC category.** The proforma of Non-Creamy Layer certificate is given at **Annexure IV.A.**
- (15.4) Applicants belonging to Economically Weaker Section (EWS) for claiming EWS Reservation should produce “Income & Asset Certificate” issued by competent authority of Government of Telangana. The proforma of “Income & Asset Certificate” is given at **Annexure IV.B.**
- (15.5) Certificates issued by competent authorities of Government of Telangana will only be considered.
- (15.6) The Applicants belonging to states other than Telangana are not entitled to any kind of reservation.

16. RESERVATION TO LOCAL CANDIDATES

(16.1) These posts are classified into Zonal posts and local reservation is applicable.

(16.2) **Local Reservation** (95%) is applicable as per Para-8 of G.O.Ms.No.124 General Administration (SPF-MC) Department, dated: 30.08.2018.

(16.3) **Local Candidate is defined in Para-7 of G.O.Ms.No.124 General Administration (SPF-MC) Department, Dated: 30.08.2018.**

(16.4) The following are the Zones in Telangana as given in G.O.Ms. No. 124, G.A. (SPF-MC) Dept., Dated: 30/08/2018 and amended vide G.O.Ms. No. 128, G.A.(SPF-I) Dept., Dated: 30/06/2021 read with G.O.Rt.No.74, Revenue (DA-CMRF) Dept.,dt:12/08/2021:

Zones	Districts
I	Asifabad-Kumrambheem; Mancherial; Peddapalli; Jayashankar-Bhupalapalli; Mulugu
II	Adilabad; Nirmal; Nizamabad; Jagityal
III	Karimnagar; Sircilla-Rajanna; Siddipet; Medak; Kamareddy
IV	Kothagudem-Bhadradi; Khammam; Mahabubabad; Hanumakonda (Warangal Urban); Warangal (Warangal Rural)
V	Suryapet; Nalgonda; Bhongir-Yadadi; Jangaon
VI	Medchal-Malkajgiri; Hyderabad; RangaReddy; SangaReddy; Vikarabad
VII	Mahaboobnagar; Narayanpet; Jogulamba-Gadwal; Wanaparthy; Nagarkurnool

17. GENERAL PROVISIONS

(17.1) The required original certificates should be submitted at the time of verification of certificates or whenever called for. Failure to produce the required certificates will lead to disqualification.

(17.2) **Important:** The claim of the applicants with regard to the date of birth, educational qualifications and community etc., are accepted provisionally on the basis of information furnished by them in their application form and is subject to verification and satisfaction of the Board. Mere inclusion of the name of an applicant in a Merit List will not confer on the applicant any right for appointment. The candidature is therefore, provisional at all stages and the Board reserves the right to reject candidature at any stage of the selection even after declaration of results, if any mistake is noticed at a later date.

(17.3) Shortlisted applicants who are in the zone of selection only, will be called for certificate verification.

18. Printout of downloaded application form as well as original certificates /documents as mentioned at Para (5) have to be submitted at the time of certificate verification.

19. IMPORTANT PROVISIONS GOVERNING THE RECRUITMENT PROCESS:

(19.1) There shall be no wait list as per G.O.Ms.No.81, General Administration, (Ser.A) Department, Dated 22/02/1997.

(19.2) Unfilled and Non-Joining vacancies will be carried forward to next recruitment.

(19.3) Recruitment will be processed as per this notification and as per the rules and instructions issued by Government from time to time in terms of respective special rules/adhoc rules governing recruitment.

20. DISQUALIFICATION FOR APPOINTMENT:

Any applicant can be disqualified at any stage as per Rule-12(4) of Telangana State and Subordinate Service Rules.

21. DEBARMENT:

(21.1) Applicants should make sure of their eligibility to the posts applied for and that the declaration made by them in the application form regarding their eligibility is correct in all respects. Any applicant furnishing incorrect information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable to be debarred from appearing for any of the examinations conducted by the Board, and for summary rejection of candidature for this recruitment.

(21.2) The Board is vested with the duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality in this process. Any attempt by anyone causing or likely to cause breach of this duty or by any action which violates or is likely to violate fair practices followed and ensured by the Board will be sufficient cause for rendering such action as ground for debarment and penal consequences as per law and rules shall be involved as may be decided by the Board.

(21.3) If any applicant is or has been found impersonating or resorting to any other irregular or improper means in connection with his / her candidature for selection or obtaining support of candidature by any means, such an applicant may in addition to rendering himself/ herself liable to criminal prosecution, will be debarred permanently from any exam or selection.

(21.4) If an applicant himself/herself or through relations or friends or any others has canvassed or endeavored to enlist for his/her candidature, whether from official or non-official sources, for appointment to any State Service or Subordinate Service shall be disqualified.

22. ANNEXURES:

Please read the following Annexures appended to the Notification before filling the application form.

- Annexure-I : Breakup of vacancies.
- Annexure-II : Competent authority to issue 'Experience Certificate (EC)'.
- Annexure-III : Proforma for Experience Certificate.
- Annexure-IV.A : Proforma of Non-Creamy Layer certificate
- Annexure-IV.B : Proforma for Income & Assets certificate
- Annexure-IV.C : Proforma for Sports Certificates
- Annexure-IV.D : Proforma for Residence Certificate
- Annexure-V : Syllabus for written examination

23. SPECIAL INSTRUCTIONS TO APPLICANTS:

Applicants are directed to visit the Board's Website (<https://mhsrb.telangana.gov.in>) regularly to know the latest developments of this recruitment and any changes/ modifications/ results/ calling of applicants for verification of Certificates etc. Applicants may note that individual communication shall not be made. Hence, they must regularly visit the MHSRB website for updates.

HYDERABAD

DATE:24.09.2024

Sd/-Member Secretary

ANNEXURE-I
BREAK-UP OF PROVISIONAL VACANCY POSITION

S.No	Department	Zone-I	Zone-II	Zone-III	Zone-IV	Zone-V	Zone-VI	Zone-VII	Total
1	Director of Public Health and Family Welfare /Director of Medical Education	62	38	61	70	54	86	75	446
2	Telangana Vaidya Vidhana Parishad	17	15	25	28	19	68	13	185
3	MNJ Institute of Oncology and Regional Cancer Centre*								2
	Total	79	53	86	98	73	154	88	633

* State level institution and is not under the purview of Presidential Order

ANNEXURE-II

**COMPETENT AUTHORITY TO ISSUE EXPERIENCE CERTIFICATE FOR
CONTRACT/OUTSOURCED SERVICE RENDERED IN STATE GOVERNMENT
HEALTH INSTITUTIONS**

S. No	Type of hospital/Institution/ Programme	Administrative control/HoD	Competent authority to issue Experience Certificate
1	Sub-centres	Commissioner of Health & Family Welfare	District Medical and Health Officer
2	Primary Health Centres	Director of Public Health	District Medical and Health Officer
3	Bastidawakhanas	Commissioner of Health & Family Welfare	District Medical and Health Officer
4	Community Health Centres	Director of Public Health /Commissioner TVVP	Superintendent of District Headquarter hospitals
5	Area Hospitals, District Hospitals, Dispensaries etc	Commissioner, TVVP	Superintendent of District Headquarter hospitals
6	MCH blocks, SNCUs, CEMONC centres etc under NHM	Commissioner TVVP & Director of Medical Education (depending on the hospital where they are located)	Superintendent of District Headquarter hospitals (in case of TVVP hospitals) OR Superintendent of teaching hospital (in case of DME hospitals)
7	All other programmes under NHM/CHFW(like 104 FDHS).	Commissioner of Health & Family Welfare	District Medical and Health Officer
8	Teaching and specialty hospitals	Director of Medical Education	Superintendent of hospital concerned
9	Nizam's Institute of Medical Sciences	Director, NIMS	Director, NIMS
10	MNJ Institute of Oncology & Regional Cancer Centre	Director, MNJIO&RCC	Director, MNJIO&RCC
11	Labs under IPM	Director, Institute of Preventive Medicine (IPM)	Director, IPM
12	Telangana State AIDS Control Society	Telangana State AIDS Control Society	PD, TSACS
13	TSRTC Hospital	TSRTC	MD, TSRTC
14	Singareni Collieries Company Hospitals	SCCL	CMD, SCCL
15	Hospitals under ESI, Telangana	ESI, Telangana	Director, ESI
16	Aarogyasri Health Care Trust & Employee and Journalist Health Scheme	CEO, AHCT	CEO, AHCT
17	AYUSH	Director, AYUSH	Director, AYUSH
18	Other Government Department	Concerned Head of Department	Concerned Head of Department

ANNEXURE III-A

APPLICATION FOR EXPERIENCE CERTIFICATE FOR CONTRACT/OUTSOURCED EMPLOYEES

I _____ S/o, D/o _____ have worked as
Contract/Outsourced employee in _____
hospital/ institution/ programme, _____ district from
_____ (Date) to _____ (Date) as
_____. This place is in _____ (Tribal/non-
tribal) area. I request you to kindly issue an experience certificate for the purpose of
weightage in recruitment in government service for the post of Pharmacist as per
Notification No.5/2024 issued by MHSRB.

Enclosures: Supporting documents (Give details)

(Signature)

Date:

To

_____(Address of competent authority)

ANNEXURE III-B

EXPERIENCE CERTIFICATE (CONTRACT)

O/o _____(Competent Authority)

This is to certify that Sri/Smt/Ms_____ S/o / D/o
_____ has worked as contract employee in _____
hospital, _____ district from _____ (Date) to
_____ (Date) as_____. This
place is in _____(tribal/non-tribal) area.

This certificate is issued for the purpose of weightage points for contract experience for the posts of Pharmacist as per Notification 5/2024 issued by MHSRB.

Signature
(Name & Seal of Competent Authority)

Date:

To

_____(Name & Address of applicant)

ANNEXURE III-C

EXPERIENCE CERTIFICATE (OUTSOURCED)

O/o _____(Competent Authority)

This is to certify that Sri/Smt/Ms_____ S/o / D/o
_____has worked as outsourced employee in _____
hospital, _____ district from _____ (Date) to
_____(Date) as_____. This
place is in _____(Tribal/non-tribal) area. The outsourcing agency is_____.

This certificate is issued for the purpose of weightage points for contract experience for the posts of Pharmacist as per Notification 5/2024 issued by MHSRB.

Signature
(Name & Seal of Competent Authority)
Date:

To

_____(Name & Address of applicant)

ANNEXURE-IV.A
Proforma of Non-Creamy Layer Certificate

FORM - VII B

Serial No. _____ District Code: _____
BC-A/B/C/D/E _____ Emblem _____ Mandel Code: _____
Certificate No. _____ Village Code: _____

**Creamy Layer / Non – Creamy Layer Certificate for Backward Classes Groups-A,
B, C, D & E applying for appointments to Civil Posts and Services within the**

State of Telangana

This is to certify that Shri/Smt/Kumari _____ son/ daughter of _____ Village/ Town _____ Door No. _____ Street Name. _____ in the _____ Taluka in _____ Mandel _____ in the Telangana State belongs to _____ community _____ Religion which is recognised as a Backward Class under Group _____ at Sl.No. _____ in the State of Telangana vide G.O.Ms.No.34, BC Welfare (OP) Dept., Dt: 08.10.2015. This is also to certify that he / she does / does not belong to the persons / sections (Creamy Layer) mentioned in column - 3 of the schedule to the Government of India, Department of Personnel & Training O.M.No.36033/1/2013-Estt. (Res), dt : 13.10.2017 adapted by Government of Telangana vide G.O.Ms.No.20, BC Welfare (OP) Dept., dt: 31-10-2017.

(Seal)

ISSUING AUTHORITY *

Signature:
Date:
Name in Capital Letters:
Designation:

*All the Revenue Officials in the State of Telangana not below the rank of Tahsildars

ANNEXURE-IV.B

Proforma of Income Certificate for Economically Weaker Sections



**GOVERNMENT OF TELANGANA
REVENUE DEPARTMENT**

Application No

EWS

Date : / / .

INCOME CERTIFICATE FOR ECONOMICALLY WEAKER SECTIONS

VALID FOR THE YEAR -

This is to certify that Shri/Srimathi/Kumari _____ S/o /
D/o / W/o _____ Permanent resident of _____ Village /
Town _____ Post Office _____ District _____ in _____ the
State/Union Territory **Telangana** PIN Code _____ whose photograph is attested below
belongs to Economically Weaker Sections, since gross annual income* of his/her 'family**' is
below Rs.8 lakh (Rupees Eight Lakh Only) for the financial year _____ .

Shri/Srimathi/Kumari _____ belongs to the _____ caste which is
not recognized as Scheduled Caste, Scheduled Tribe and Other Backward Class(Central List).

Photograph of the applicant

Certified By

Name :

Designation :

Mandal :

District :

***Note :** Income covered all the sources i.e, salary, agriculture, bussiness, profession etc.,

****Note:** The term "**Family**" for this purpose include the person, who seeks benefits of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

ANNEXURE-IV.C
Proforma of Sports Certificates

(ANNEXURE TO G.O.Ms.No.74, YOUTH ADVANCEMENT, TOURISM & CULTURE (SPORTS) DEPARTMENT Dated:09-08-2012)

ANNEXURE – III

FORM – 1

(For representing India in an international Competition / Multinational Competition in one of the recognized Games/Sports)

NATIONAL FEDERATION/NATIONAL ASSOCIATION OF _____

Certificate to a meritorious sportsperson for Employment to Group-I & II Post Service under the State Government.

Certified that Shri/Smt./Kumari _____ Son/Wife/Daughter of Shri _____ resident of (complete address) _____ represented the Country in the game/event of _____ in _____ Competition/ Tournament held at _____ from _____ to _____. The position obtained by the individual/team in the above said Competition/Tournament was _____.

The Certificate is being given on the basis of records available in the Office of National Federation/National Association of _____

Place _____

Date _____

Signature _____

Name _____

Designation _____

Name of the Federation/
National Association

Address _____

Seal _____

Note:- This Certificate will be valid only when signed personally by the Secretary, National Federation/National Association.

FORM - 2

(For representing a State in India in a National Competition in one of the recognized Games/Sports)

STATE ASSOCIATION OF _____

Certificate to a meritorious sportsperson for Employment to Group-III Posts/ Service under the State Government/similar posts in Government Institutions.

Certified that Shri/Smt./Kumari _____ Son/Wife/Daughter of Shri _____ resident of (complete address) _____ represented the State of _____ in the game/event of _____ in the National Competition/Tournament held at _____ from _____ to _____.

The position obtained by the individual/team in the above said Competition/ Tournament was _____

The Certificate is being given on the basis of records available in the Office of the State Association of _____.

Place _____

Date _____

Signature _____

Name _____

Designation _____

Name of the State

Association _____

Address _____

Seal _____

Note:- This Certificate will be valid only when signed personally by the Secretary of the State Association

FORM - 3

(For representing a University from A.P. State in the Inter-University Competition at National level / Zonal level / Regional level in one of the recognized Games/Sports).

UNIVERSITY OF _____

Certificate to a meritorious sportsperson for Employment to Group-IV Posts / Service under the State Government/similar posts in Govt. Institutions.

Certified that Shri/Smt./Kumari _____ Son/Wife/Daughter of Shri _____ resident of (complete address) represented the University of _____ in the game/event of _____ in Inter-University Competition/Tournament held at _____ from _____ to _____

The position obtained by the individual/team in the above said Competition/ Tournament was _____.

The Certificate is being given on the basis of records available in the Office of Dean of Sports or Officer in overall charge of Sports in the University of _____.

Place _____

Date _____

Signature _____

Name _____

Designation _____

Name of the University _____

Address _____

Seal _____

Note:- This Certificate will be valid only when signed personally by Dean/Director or other Officer in overall charge of Sports in the concerned University.

FORM - 4

(For representing a State School Team in the National Games for School children in one of the recognized Games/Sports)/Representation at Regional & State level.

DISTRICT EDUCATIONAL OFFICER Govt. of A.P. / District Sports Development officers, District Sports Authority.

Certificate to a meritorious sportsman for Employment to Last Grade Service under the State Government/similar posts in Govt. Institutions.

Certified that Shri/Smt./Kumari _____ Son/Wife/Daughter of Shri _____ resident of (complete address)

_____ .
represented the _____ State School Team in the game/event of _____ in the National Games for School / Regional level / State Level held at _____ from _____ to _____.

The position obtained by the individual/team in the above said Competition/ Tournament was _____

The Certificate is being given on the basis of records available in the Office of District Educational Officer/District Sports Development Authority.

Place _____

Signature _____

Date _____

Name _____

Designation _____

Address _____

Seal _____

Note:- This Certificate will be valid only when signed personally by the District Educational Officer or overall in-charge of Sports/Games for School in the concerned District / or District Sports Development Officer, District Sports Authority.

ANNEXURE IV D

PROFORMA OF RESIDENCE CERTIFICATE



**GOVERNMENT OF TELANGANA
REVENUE DEPARTMENT**

Application No

RC

Date : / /

CERTIFICATE OF RESIDENCE

(To be produced by such candidates who have not studied in any educational institution during the whole or any part of the relevant 4 or 7 years period but claimed to be local candidates by virtue of residence for post codes for which there is reservation for local candidates)

It is hereby certified.

(a) that Sri/Srimathi/Kumari _____ S/o / D/o / W/o _____ appeared for the first time for the 7th Class examination in _____ (month) _____ (Year).

(b) that he/she has not studied in any educational institution during the _____ of the _____ consecutive academic years ending with the academic year in which he/she first appeared for the aforesaid examination.

(c) that in the _____ years immediately preceding the commencement of the aforesaid examination he/she resided in the following place/places namely.

Sl. No.	Village	Mandal	District	Period

Certified By

Station :
State : Telangana

Name :
Designation :
Mandal :
District :

ANNEXURE -V

SYLLABUS FOR EXAMINATION (DIPLOMA LEVEL)

Unit- I

- **Introduction to Pharmacopoeias** with special reference to the IP.
- **Packaging of pharmaceuticals (Containers and Closures)** - Glass, Plastics and Rubber. Introduction to aerosol packaging.
- **Unit Operations:** Size reduction, Size separation, Mixing & Homogenization, Evaporation, Distillation, Drying, Filtration, Extraction and Sterilization.
- **Prescription-** Prescriptions, Latin terms and Incompatibilities in prescriptions (Physical, Chemical and Therapeutic).
- **Metrology & Posology-** Calculations of doses on the basis of age, sex, surface area. Percentage calculations, Proof spirit, Allegation method, Isotonic solutions and Displacement value.
- **Manufacturing and evaluation various dosage forms:** Tablets, Capsules, Suppositories, Emulsions, Suspensions, Lotions, Ointment, Cream and Pastes. Parenteral and Ophthalmic products.
- **Study of Immunity & Immunological products** like sera, vaccines, toxoids & their preparations.

Unit- II

- **Anatomy and Physiology of** - Skeletal System, Cardiovascular System, Haemopoietic system, Respiratory system, Urinary System, Muscular System, Central Nervous System, Automatic Nervous System, Sensory Organs, Digestive System, Endocrine System and Reproductive system.

Unit-III

- Concept of health, Concept of disease, Natural history of diseases, the disease agents and Concept of prevention of diseases.
- **Nutrition and health:** Classification of foods, requirements, diseases induced due to deficiency of proteins, vitamins and minerals-treatment and prevention.
- **Demography and family planning:** Demography cycle, fertility, family planning methods.
- **First aid:** Emergency treatment in shock, snake-bite, burns, heart disease, fractures and resuscitation methods, Elements of minor surgery and dressings.
- **Fundamental principles of microbiology:** Microbes, isolation & staining techniques.
- **Communicable diseases:** Causative agents, mode of transmission and prevention of chicken pox, measles, influenza, diphtheria, whooping cough, tuberculosis, poliomyelitis, Hepatitis, cholera, Typhoid, food poisoning, Hookworm infection, plague, Malaria, filariases, Rabies, Trachoma, Tetanus, Leprosy, Syphilis, Gonorrhoea, AIDS.

Unit- IV

- **Medicinal and Pharmaceutical uses of following class of Inorganic Compounds:**
Acidifying agents, Antacids, Protective and Adsorbents, Antimicrobials, Astringents, Dental Products, Respiratory stimulants, Expectorants & Emetics, Antidotes, Electrolytes
- **Inorganic official compounds** of Iron, Iodine, Calcium, Ferrous Sulphate and Calcium Gluconate.
- **Radio pharmaceuticals and contrast media-** Radio activity, Radio isotopes and Radio opaque contrast media (Barium sulfate).
- **Limit tests for** Arsenic, Chloride, Sulfate, Iron and Heavy metals.
- **The chemistry of following class of Pharmaceutical Organic Compounds-** Antiseptics and Disinfectants, Sulphonamides, Antileprotic Drugs, Anti-tubercular Drugs, Anti-amoebic & Anthelmintic Drugs, Antibiotics, Antifungal agents, Antimalarials, Tranquilizers, Hypnotics & sedatives, General Anaesthetics, Antidepressants, Analeptics, Adrenergics, Adrenergic antagonist, Cholinergics, Cholinergic Antagonists, Diuretics, Cardiovascular Drugs, Hypoglycemic Agents, Coagulants and Anti coagulants, Local Anaesthetics, Histamine and anti-Histaminic Agents, Analgesics and Anti-pyretics, NSAIDS, Thyroxine and Anti-thyroids, Anticonvulsants, Cardiac glycosides, Antiarrhythmic, Antihypertensives, Vitamins, Steroids, & Anti-Neoplastic Drugs.

Unit- V

- Sources of drugs, Routes of administration of drugs, Various processes of absorption, metabolism, distribution and excretion of drugs. General mechanism of drug action and drug interactions.
- **Pharmacology of following class of drugs:** General anaesthetics, Analgesics, antipyretics and NSAIDS, Narcotic analgesics, Antirheumatic, Sedatives & Hypnotics, antipsychotics, anticonvulsants, analeptics, Muscle relaxants, anti-parkinsonism agents, Local anesthetics, Cholinergic drugs, Anticholinergic drugs, Adrenergic drugs and Adrenergic antagonists, Mydriatics, Respiratory stimulants, Bronchodilators, Nasal decongestants, Expectorants and Antitussive agents, Autocoids, Cardiotonics, Antiarrhythmic agents, Anti-anginal agents, Antihypertensive agents, peripheral Vasodilators.

Unit- VI

- **Pharmacology of following class of drugs:**
Haematinics, coagulants and anticoagulants, Haemostatics, Blood substitutes and plasma expanders, Diuretics and anti-diuretics, Hypoglycemic agents, Antithyroid drugs, sex hormones and oral contraceptives, corticosteroids, Anti-ulcer agents, Anti-diarrohoeals, Emetics, Anti-emetics, Antispasmodics. Urinary antiseptics, sulphonamides, penicillin, streptomycin, Tetracyclines and other antibiotics. Antitubercular agents, Antifungal agents, antiviral drugs, anti-leprotic drugs,

Anthelmintic drugs, Chemotherapy of cancer.

Unit- VII

- Organization, Management and Functions of Hospital, Hospital Pharmacy Location, Layout, Flow chart of materials and men. Drug Distribution system in Hospitals for out-patients and inpatients. P.T.C. (Pharmacy Therapeutic Committee), Hospital Formulary system and their organization, functioning, composition. Drug Information service and Drug Information Bulletin. Surgical dressing like cotton, gauze, bandages and adhesive tapes including their pharmacopoeial tests.
- **Disease, manifestation and patho-physiology** of Tuberculosis, Hepatitis, Rheumatoid Arthritis, Cardio-vascular diseases, Epilepsy, Diabetes, Peptic Ulcer, Hypertension.
- Adverse Drug Reactions.
- Introduction, general treatment of poisoning, systemic antidotes.
- **Symptoms and treatment of-** Organophosphorous, heavy metal, Opioid, Barbiturate, atropine and paracetamol poisoning.
- Drug dependences, drug abuse, addictive drugs and their treatment, complications.

Unit- VIII

- Adulteration and drug evaluation, significance of pharmacopoeial standards.
- Identification tests, therapeutic effects and pharmaceutical application of alkaloids, terpenoids, glycosides, volatile oils, tannins and resins.
- **Occurrence, distribution, organoleptic evaluation, chemical constituents including tests of following categories of drugs-** Laxatives, Cardiotonics, Carminatives & G.I. regulators, Astringents, Drugs acting on nervous system, Antihypertensive, Antitussives, Antitumor, Antileptotics, Antidiabetics, Diuretics, Antidysenterics, Antiseptics and disinfectants, Antimalarials, Oxytocics, Vitamins, Enzymes, Perfumes and flavoring agents. **Pharmaceutical aids-**Honey, Arachis oil, Starch, Kaolin, Pectin, Olive oil. Lanolin, Beeswax, Acacia, Tragacanth, Sodium Alginate, Agar, Guar gum, Gelatin.
- **Miscellaneous-** Liquorice, Garlic, picrorhiza, Dirscorea, Linseed, shatavari, shankpushpi, pyrethrum, Tobacco.
- **Study of source, preparation and identification of fibers used in sutures and surgical dressings-**cotton, silk, wool and regenerated fibers.

Unit- IX

- Classification, Qualitative tests, Biological value, Deficiency and diseases related to metabolism of **Carbohydrates, Proteins and Lipids**
- **Vitamins:** Brief chemistry and role of vitamins, enzymes, coenzymes and minerals.
- **Therapeutics:** Introduction to pathology of blood and urine. Lymphocytes and

platelets, their role in health and disease. Erythrocytes-Abnormal cells and their significance. Abnormal constituents of urine and their significance in diseases.

Unit- X

- **Pharmacy Act 1948**- Registration procedures under the Act.
- **The Drugs and Cosmetics Act 1940**- Drugs and cosmetics Act and the Rules, Composition and functions of statutory bodies. Facilities to be provided for running a pharmacy effectively and General Study of Schedules.
- **Narcotic Drugs and psychotropic substances Act, 1985**-A brief study of the act with special reference to its objectives, procurement and utilization of dosage forms, offences and punishment.
- **Brief introduction to the study of the following acts:**
 - Latest Drugs (price control) order in force.
 - Poisons Act 1919(as amended to date)
 - Medicinal and Toilet preparations (excise Duties) Act, 1955 (as amended to date).
 - Medical Termination of Pregnancy Act, 1971(as amended to date).